



# ACE MOVING

AIR-SEA-TRUCK-RAIL TO DOOR DELIVERY SHIPMENTS

PACKING-CUSTOMS-WAREHOUSING

<http://www.ace-moving.ru> e-mail: [info@ace-moving.ru](mailto:info@ace-moving.ru)

## MEXICO

### CUSTOMS REGULATIONS AND INFORMATION FOR IMPORTS

#### HOUSEHOLD GOODS AND PERSONAL EFFECTS

##### Documents Required

- Passport
- Original Bill of Lading (OBL) / Air Waybill (AWB)
- Proof of ownership, if applicable (for antiques and artifacts)
- Diplomatic Franchise from the General Customs Authority (Diplomats)
- RFC / CURP (returning citizens and FM-2 Visa holders)
- Original legalized inventory in Spanish, stamped by the Mexican Consulate in the country of origin (importer must have lived abroad for a minimum of 6 months)
- Letter to Customs, signed and stating that items in the shipment are used
- Contact details of the shipper, including destination address
- Import Permit (Diplomats)
- FM-2 Visa (returning citizens and FM-2 Visa holders)
- FM-3 Visa, if applicable (foreigners)
- List of electronic items including serial number, model and make (returning citizens, FM-2 / FM-3 Visa holders)
- Letter of Guarantee from employer (FM-3 Visa holders)
- Declaration of value of the shipment, signed by the client
- Full inventory list (returning citizens, FM-2 / FM-3 Visa holders)

##### Specific Information

- New items (less than 6 months) are not considered to be used and must to be imported separately from the used household goods items. New goods will be subject to taxes and duties at Customs.
- The Letter to Customs must specify new items with proof of purchase to pay the corresponding duties of 20% plus IVA 15%.
- The Letter of Guarantee must state that the company is responsible for duties and taxes should the shipment not be re-exported when the employee leaves the country (FM-3 Visa holders).
- Antiques, artifacts, carpets and paintings may be imported in reasonable quantities and should be declared on the Packing list.
- Returning Mexican citizens and FM-2 Visa holders must show proof of having lived abroad a minimum of 2 years to import household goods and personal effects duty free.

#### MOTOR VEHICLES

##### Documents Required

- Copy of original FM-3 Visa
- Purchase Invoice
- Vehicle Title
- OBL
- Copy of Driver's License
- Shipper's personal identification
- Diplomatic Franchise from Embassy (Diplomats)

# MEXICO

## Specific Information

- Shipper must be present at port to clear Customs and obtain a Temporary Import Permit, which must be renewed every year.
- Automobiles must be shipped separately from the household goods and personal effects shipment.
- Mexican citizens and FM-2 Visa holders cannot import a vehicle into Mexico.
- Diplomats can import motor vehicles.

## PETS

### Documents Required

- Veterinary Health Certificate
- Vaccination Record
- Sanitary OBL

### Specific Information

- If the value of the animal exceeds USD 5,000, authorization from the Secretary of Commerce and Industrial Promotion is required.

## RESTRICTED / DUTIABLE ITEMS

- Toilet paper
- Diapers
- Tissue paper
- Blank white paper

## PROHIBITED ITEMS

- Beverages (including but not limited to wine, beer, spirits, etc.)
- Food items (including but not limited to spices, tinned products, canned goods, etc.)
- Medicine or Drugs
- Weapons and ammunition
- Detergents, soaps or similar objects
- Collectable items (pens, coins, etc.)
- Blank CDs, DVDs or tapes
- Large quantities of similar objects (as they could be considered items for sale in Mexico)
- Pornographic items

## CONSIGNMENT INSTRUCTIONS

**Recommended:** Contact the destination agent to ensure all requirements have been met prior to import, especially for differences regarding air / sea shipments.

**AIM Note:** Customs regulations can change at any time with or without notice. This document is provided as a guide and for information only. While AIM has exercised reasonable care in publishing this document, AIM makes no representation, either expressed or implied, as to its accuracy or applicability

### Helpful Website(s):

[http://travel.state.gov/travel/cis\\_pa\\_tw/cis/cis\\_970.html](http://travel.state.gov/travel/cis_pa_tw/cis/cis_970.html)

<http://embamex.sre.gob.mx/eua>

Ace International Moving (Moscow)  
Member of **IAM**, **AMSA**, **RBCC**, **BBC** and **CCIFR**

